

RECORD OF PROGRESS OF APPRENTICES

(To be submitted once a Quarter in respect of Graduate /Technician /Technician
(Vocational) apprentice alongwith the claim for reimbursement.)

Name _____ Registration No. _____

Subject field in Engineering or Technology/Vocational _____
(Please specify branch / course of study)

Under Training at (Please specify Name and place of the establishment)

Date of commencement of training: _____

Area (Department / Section of Training in the establishment) During the Quarter _____

Progress Report for Quarter From _____ To _____

i) Aptitude for Training

ii) Performance During the Quarter

iii) Shortcomings, if Any

iv) Reaction of Trainee to Corrective Action at (iii) Above

v) Assessment

Excellent/ Very good/ Good / Unfit (Please reproduce clearly)

Remarks _____

Signature of Apprentice

Signature of Officer/Executive/In charge of Training

Name and Signature of Manager (HR) with Establishment Seal

Name of the Establishment:-

RECORD OF PROGRESS

(To be submitted once a quarter in respect of Graduate/Technician/Technician (Vocational) apprentices alongwith claim for reimbursement)

Sr. No.	Name of Apprentice	Registration Number	Date of Joining	Progress report for the quarter	Subject field in Engineering or Technology/Vocational(Please specify branch /course of study)	Area (Department/Section of Training in the establishment) During the Quarter	Aptitude for training	Performance during the quarter	Short-comings if any	Reaction of trainee to correction at previous col.	Assessment (Excellent/Very good/Good/Unfit (Please reproduce clearly)	Remarks	Signature of Office/Executive/Incharge of Training	Signature of Apprentice

Name and Signature of Manager with Establishment Seal

N.B. : - Please submit the App-6 for each quarter for each apprentice separately.

APPRENTICES (AMENDMENT) ACT, 1973/1986 FORM CLAIMING THE REIMBURSEMENT OF STIPEND

CHEQUE SHOULD BE DRAWN IN FAVOUR OF "....."

CLAIMS FOR REIMBURSEMENT & STATEMENT OF ACCOUNTS FOR QUARTER ENDING MAR./JUN/SEP./DEC.20....

In Respect of Apprentices under training with M/S.....

Registration Number	Date of Engagement	Name of the Apprentice	Rate of Stipend Rs....	Govt. Share of Stipend	Total Period	Total Amount Payable	Deductions if any	Detailed reasons for deduction	Stipend amount actually paid to the apprentice Rs....	Stipend amount to be reimbursed by Govt. Rs.....	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

**Signature, Seal, Designation &
Name of the Authority.**